



# IRVINE VALLEY COLLEGE

**MINUTES OF THE BOARD OF GOVERNORS – IRVINE VALLEY COLLEGE FOUNDATION  
HELD AT IRVINE VALLEY COLLEGE  
ON TUESDAY, SEPTEMBER 20, 2016 AT 7:30AM**

A meeting (the “Meeting”) of the Board of Governors for the Irvine Valley College Foundation (“Board of Governors”) was held at 7:30AM PST on Tuesday, September 20, 2016 at Irvine Valley College, 5500 Irvine Center Dr., Irvine, CA, 92618. The following Board of Governors members were present constituting a quorum:

Bill Hewitt	Brandon Moody
Eric Johnson	Roopa Mathur
David Martin	Diane Oaks
Candace Huie	Rod Pierce
Glenn Roquemore	Al Rajput
David Barnhill	Stephen Rochford
Bill Crosby	Robert Vu
Davit Khachatryan	Betty Jo Woollett
Barbara Jay	William Woollett
Dean LeBeau	Te’Veannah Smith
Tammy Livingstone	

The following Board of Governors members were not present:

Robert Chow, Peter Gluck, Cynthia Lenahan, Jeannie Luong , Stephen Prince, and Eric Roark.

Karen Martin served as meeting secretary.

Present, by invitation were Elissa Oransky, Executive Director of the Irvine Valley College Foundation (“IVC Foundation”), Melissa Martinez, Director of Annual Giving and Development Services, Karen Martin, Development Associate, CM Brahmhatt, Substitute Vice Chancellor of Business Services, Sahar Wahidi, Vice President of ASG of IVC, Lisa Greenberg, Cornerstone Specialty Insurance Services, and Arie Shen, AshmarIP/Management Consultant.

## **CONSENT ITEMS**

### **MEETING MINUTES**

Upon motion duly made by Tammy Livingstone and seconded by William Woollett, the minutes for the July 8<sup>th</sup> meeting were unanimously approved by the Board of Governors.

### **MONTHLY FINANCIAL REPORT**

Bill Hewitt presented the monthly financial report.

After discussion and upon motion duly made by Candace Huie and seconded by Betty Jo Woollett, the monthly financial reports were unanimously approved by the Board of Governors.

### **RECOMMENDATIONS FROM EXECUTIVE BOARD**

#### **NEW BOARD MEMBER**

Bill Hewitt discussed the executive committee's recommendation of the following as new board members:

- Lisa Greenberg
- Michael Drennen
- Arie Shen

After discussion and upon motion duly made by Betty Jo Woollett and seconded by Eric Johnson, the approval of Lisa Greenberg, Michael Drennen, and Arie Shen to be board members was unanimously approved by the Board of Governors.

#### **STEWARDSHIP FEE**

Candace Huie discussed the executive committee's recommendation for the stewardship fee.

After discussion and upon motion duly made by Roopa Mathur and seconded by Brandon Moody, the approval of the proposed stewardship fee was unanimously approved by the Board of Governors.

#### **PROCESS TO APPROVE EXPENSES AND TRANSFERS OF \$5,000 OR MORE**

Bill Hewitt discussed the executive committee's recommendation for the process to approve of expenses and transfers of \$5,000 or more via email communication and voting.

After discussion and upon motion duly made by Eric Johnson and seconded by Roopa Mathur, the approval of the process to approve of expenses and transfers of \$5,000 or more was unanimously approved by the Board of Governors.

### **REPORT FROM IVC COLLEGE PRESIDENT**

President Roquemore provided an update about Irvine Valley College which included:

- Increase in enrollment
- The opening of the Liberal Arts Building
- New Parking Lot with solar shading
- New marquees at Irvine Center Drive entrance
- The construction of "Laser Way"
- ATEP groundbreaking
- Foundation House

### **REPORT FROM ASG OF IVC PRESIDENT**

Te'Veannah Smith provided an update about the IVC Associate Student Government which included:

- Recent trainings and retreats
- Student orientations
- Increased student participation in ASG

## **EVENT UPDATE AND DISCUSSION**

### **SMALL CULTIVATION EVENTS**

Elissa Oransky discussed the upcoming events that have been identified to use as cultivation opportunities. The three events for 2016-17 are:

- Nov. 4: "Guys and Dolls"
- Jan. 18: President's Cup
- May 6: Jazz Picnic

### **ASTOUNDING INVENTIONS**

David Martin discussed this year's 30<sup>th</sup> anniversary of the event on January 28, 2017 and the added YouTube component. He solicited for committee members, sponsors, and judges.

### **FOUNDATION AWARDS DINNER**

Diane Oaks discussed the upcoming event that will take place on March 11, 2017 at The Discovery Cube.

- Silent Auction Bidding: Melissa Martinez presented the pros and cons of mobile bidding versus paper bidding. The majority of the board was interested in being able to do a "hybrid" of both mobile and paper.

## **FOUNDATION HOUSE**

President Roquemore and Elissa Oransky provided an update on the plans for the building of a foundation house which included an rough draft of a floor plan and a photo of an Irvine Ranch style house.

## **PRESENTATION: PATRIC TAYLOR, PERFORMING ARTS CENTER**

Patric Taylor gave a presentation on the activities of the performing arts center and tour to interested board members of the facility.

Adjournment. At 9:13 AM PST on September 20, 2016.